



L'indépendance a son prix,
aidez-nous à le payer !

Fond Européen pour Réfugiés

You can have a job submitted to the following conditions:

The application for international protection should not have been rejected initially (first negative response) by the Ministry of Foreign Affairs and it should have been filed 9 months before the work permit application.

A Temporary Authorization of Occupation (AOT) granted to the applicant shall remain valid for a period of 6 months with one employer and a predefined job. The validity of the AOT could be extended but does not constitute the right for residency permit.

How to obtain the temporary authorization of occupation (AOT)?

A. The employer has to inform the Employment Administration (ADEM) for the vacant position. EU citizens and job seekers who have registered with ADEM take the priority.

B. In case ADEM would not introduce a qualified or suitable candidate, the employer has to apply for the temporary authorization of occupation at ADEM for you.

C. The employer has to submit the following documents together with a written request:

- a letter of intent (in two copies) signed by the employer and the applicant
- curriculum vitae of the asylum seeker
- a letter explaining the reasons of employer's choice
- copy of the employment contract, without signature and date
- certified copy of the applicant's passport or pink paper
- if the applicant has any qualification certificates, a certified and translated copy must be presented

Validity or withdrawal of the AOT

The AOT becomes invalid for the following reasons:

- after 6th months, can be renewed
- at the moment when either party cancels the employment contract
- at the moment the request for the international protection is rejected definitively (=annulé)
- if the applicant works in a job other than the authorized one
- if the applicant declares inaccurate information in order to obtain the AOT

To do list:

1. register at ADEM
2. prepare a CV
3. look for an employment
4. make a certified copy of the pink paper
5. find an employer and sign a letter of intent

Useful addresses

ADEM Luxembourg
10, rue Bender
L- 1299 Luxembourg tél: 478-5300

ADEM Diekirch
2, rue Clairefontaine
L- 9220 Diekirch tél: 802929-1

ADEM Esch/ Alzette
21, rue Pasteur
L- 4276 Esch/ Alzette tél: 541054-1

ADEM Wiltz
2, rue du Château
L- 9516 Wiltz tél: 958384

Ministère des Affaires Etrangères et de l'Immigration
12-16 av. Monterey
L-2163 Luxembourg tél: 478-1

**The go4work project is supported by the
European Fund for Refugees and the
Commissariat du Gouvernement aux Etrangers**



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